

WESTWIND

2027 Rental Group

Handbook

**Your Guide to a Safe and Enjoyable
Experience at Westwind**



Photo Credit: Kenji Sugahara

Dear Guest,

As you are aware, Westwind is a unique place. Situated within the larger Cascade Head Biosphere Reserve, Westwind's 529 acres feature the iconic landscapes of the Oregon Coast: headland meadows, dense Sitka Spruce and Hemlock rainforest, a dynamic estuary, and the unparalleled beaches and rocky shores of the Pacific Ocean.

Lying within the Cascade Head UNESCO Biosphere Reserve, Camp Westwind is charged with protecting Westwind's ecosystems and providing educational and inspirational experiences for children, families, and private groups. Overnights at Westwind accommodate up to 145 people, allowing them to experience a deeply unique connection with nature.

All of the things that make Westwind special can also be a challenge for group leaders when planning for a stay onsite. Westwind's isolation and our emphasis on stewardship require each group leader and all guests to learn about and respect our basic guidelines for staying at Westwind.

The Westwind Guest Handbook gives important information, including:

- Site and Facilities Descriptions
- Entries and exits
- General Use Guidelines
- Recreational Opportunities
- Recommendations for Your Stay
- Checklist for Group Leaders

Each member of the group must be made aware of these guidelines for a successful stay at Westwind.

We invite you to take a stroll on the mile-long stretch of pristine ocean beach. Observe the abundant wildlife of the Salmon River estuary. Play in the sand. Explore deep rainforests. Meander through upland meadows. Study marine life in coastal tide pools. Discover hidden lakes and babbling streams. This and more await you during your stay at Westwind.

Sincerely,

Hospitality Team
Westwind Stewardship Group



ABOUT WESTWIND



Westwind is a 529-acre non-profit camp and wilderness area set in the middle of the Cascade Head UN Biosphere Reserve on the Oregon Coast. Owned and operated year-round by the Westwind Stewardship Group, it provides Spring, Summer, and Fall overnight camp programs, Stewardship weekends, volunteer opportunities, workshops, and events, and also hosts Outdoor School, diverse overnight rental groups, and day-use rentals.

Our Vision

Westwind will always welcome people to these wild shores and green hills to discover that caring for the land is caring for ourselves and our communities.

Our Mission

The Westwind Stewardship Group inspires people to be stewards of the environment and their communities by conserving Westwind's diverse ecosystems in perpetuity and fostering life-changing experiences for children, families, individuals, and groups.

Land Acknowledgement

We are gathered on Tillamook and Siletz land, represented today by the Confederated Tribes of Siletz Indians. With gratitude, we pay our respects to the land and the Indigenous peoples who have stewarded it for generations and continue to hold a sacred relationship to this day. With honor, we recognize the opportunity for the collective of Camp Westwind to learn, study, and hold community on this land. We respectfully acknowledge the traditional, ancestral, and unceded territory of the Tillamook and Siletz people, and honor all past, present, and future Indigenous Westwind community members.

Equity Statement

Westwind's future success relies on being a leader in getting all children outside, connected to nature, and nurtured by the wisdom of many cultures, backgrounds, places, and generations.

What We Do

Westwind offers the following programs:

- **Camp Westwind overnight camp sessions** (youth, teen, family, mushroom, mother/child) during the spring, summer, and fall.
- **Stewardship** programs include stewardship weekends and other volunteer/service learning projects.
- **Workshops & Events** connect participants to practical knowledge about sustainability, stewardship, and living lightly on the land.
- **Rentals** allow individuals, families, and non-profit organizations to stay at Westwind in various accommodations for two or more nights. For non-profits, we also offer day-use rentals.

Westwind Facilities

Wilson Lodge – Historic lodge includes a large dining hall and two meeting rooms.

McIver Lodge & Dormitory – This accessible facility includes 4 rooms with 1 set of bunk beds and 2 single beds each (twin size mattress), 2 shared bathrooms/accessible showers, 2 meeting rooms, rock wall fireplaces, and a home-style kitchen. Sleeps a maximum of 16 people.

Camper Cabins – 13 rustic, electric-heated cabins with lights and outlets that sleep up to 9 each on bunk beds (except for Vi's Place, a large rustic cabin that sleeps up to 16 with electric heat, lights, bunk beds, and minimal outlets).

Cascade Head – Main shower and bath facilities are located next to Wilson Lodge. Flush toilets, heated showers, and sinks. Accessible.

Wyeast – Small heated 1-bedroom cabin including a king bed, home-style kitchen, bathroom, living room with wood fireplace, and bay window overlooking the Pacific Ocean. Sleeps a maximum 5 people (pull-out queen-size sofa bed and air mattress).

Ridge – Stand-alone cabin with Bedroom (queen-size bed), kitchen, bathroom, living room with wood stove, and 2 twin beds separated by pull-curtains. Sleeps a maximum of 5 people. LIMITED AVAILABILITY

Trillium – Stand-alone studio-style cabin with queen-size bed, kitchenette, and bathroom. Sleeps 2 people maximum. LIMITED AVAILABILITY

Platform Tents – Seasonally available (June - November), canvas tents. 5 tents are located in the Dune Forest area, 2 within the cabin area. Sleep capacity varies in each tent, with no electricity, and no heat.

Westwind Site Staff

Westwind Site Staff consists of the Guest Services Manager, Maintenance Staff, Kitchen Staff, and Operations Director. Some live on the Westwind site year-round and oversee the 529 acres of the Westwind land and facilities. Site staff is generally available 9:00 am - 5:00 pm every day. Outside of those hours, they are only for emergencies. For all emergencies, site staff must be notified immediately. Emergencies include:

- Lost Person
- Fire
- Emergency transport of injured
- Trespasser
- Goats escaping
- Maintenance emergency (water shut-off, power outage, trees falling in main areas, etc.)
- Any unusual circumstance

During all rentals, the Site Staff retains the right of entry to all areas, facilities, buildings, etc. for the specific purpose of maintenance duties and/or in case of unlawful activities not in compliance with the safety and camp guidelines or which are not in the best interest of the upkeep and maintenance of Camp Westwind.



Wilson Lodge. Photo Credit: Kenji Sugahara

Group & Cabin Rental Packages

**Max capacity is when all beds are used within the package. Please keep in mind spacing when reserving a package. All packages come with one arrival and one departure. Prices are subject to change without notice.*

Westwind Package: Use of Wilson Lodge, 13 camper cabins, McIver Dormitory and Lodge, Cascade Head & Wyeast Cabin. This package includes the exclusivity of overnight rental.

Base Rate: Non-profit \$4145/night, Private \$5180/night, 2-night minimum, sleeps a maximum of 145.

Wilson Package: Use of Wilson Lodge, 13 camper cabins & Cascade Head. There may be another group renting other packages during your stay.

Base Rate: Non-profit \$3465/night, Private \$4330/night, 2-night minimum, sleeps a maximum of 120.

***NEW PACKAGE* Wilson Core Package:** Use of Wilson Lodge, 11 camper cabins & Cascade Head. There may be another group renting other packages during your stay. The dining hall may be shared during meal times.

Base Rate: Non-profit \$3240/night, Private \$4105/night, 2-night minimum, sleeps a maximum of 99.

***NEW PACKAGE* McIver Plus Package:** McIver Dormitory and Lodge, 2 camper cabins (Vi's & Hidel), Wilson Lodge bathrooms. There may be another group renting other packages during your stay. Wilson dining hall may be shared during meal times. *Base Rate: Non-profit \$1750/night, Private \$2110/night, 2-night minimum, sleeps a maximum of 41.*

McIver Package: McIver Dormitory and Lodge. There may be another group renting other packages during your stay.

Base Rate: Non-profit \$1425/night, Private \$1785/night, 2-night minimum, sleeps a maximum of 16.

Wyeast Cabin: Available as a standalone rental on a space-available basis. One king bed, queen sofa bed, cot. Private bathroom, private kitchen. *Rate: \$300/night, 2-night minimum, sleeps a maximum of 5.*

Ridge Cabin: Available as a standalone rental on a space-available basis. One queen bed, two single beds, one queen sofa. Private bathroom, private kitchen. Used as our infirmary during camp. *Rate: \$275/night, sleeps a maximum of 6.*

Trillium Cabin: Available as a standalone rental on a space-available basis. Queen bed, private bathroom, private kitchenette. *Rate: \$175/night, 2-night minimum, sleeps a maximum of 2.*

Wedding Package: Use of Wilson Lodge, sleeping cabins, McIver Lodge & Dormitory, Wyeast and Cascade Head, additional staff to assist with dishes and other site needs, 2 arrivals and 2 departures. *Base Rate: \$9,500/night, 2-night minimum. Sleeps a maximum of 145.*

Add-on Amenities

- Extra Walk-In Entry: \$200
- Add Dunes Tent Area (seasonally) \$60 per tent per night
- Add Wilson Lodge Restrooms: \$100 per night
- Linens: \$30/set (includes sheets, blanket, pillow, bath towel) **When available*
- Add Wyeast, Ridge, Trillium, or Roost (conditions apply, price varies)
- Programming: Kayak/Canoe; Challenge Course (Low); Archery; Guided Hikes, etc. *Prices vary; please inquire.*
- Add personal tent camping: \$10 per tent

WESTWIND BASICS

Stewardship

Stewardship at Westwind means conserving the landscape and living lightly. It means sweeping cabins and cleaning the common spaces. It means chipping in with dishwashing, wiping down tables, or leading a beach clean-up. It means a lot of volunteer work around the site, during programs, rentals, and throughout the year.

It means Westwind's many supporters are donating time, money, and wisdom to the forever project of keeping Westwind strong, healthy, and wild. *At its core, stewardship means leaving Westwind better than you found it.*

Bottle Drop Give

Turn everyday cans & bottles into stewardship for Camp! Camp Westwind is proud to partner with BottleDrop Give - an easy way for our community to support environmental education, camp programs, facilities, and land stewardship. Your cans and bottles can make a real impact for camp. There are three ways you can help with BottleDrop:

While you're at camp: Place your empty bottles and cans directly in the BottleDrop Blue Bag Bin next to the recycling center.

While you're at home: Camp has extra blue bags you can take home with you. Fill up the bags and drop off at any BottleDrop location.

While you're on the computer: If you have a BottleDrop account, you can donate to Westwind Stewardship Group, through your account.

Recycling

Recycling is a large part of Westwind, but we are limited by what Lincoln County Recycling can take. Our system differs from what you might find in Portland or a larger city. Please take extra care when recycling and ensure you only put what is actually recyclable into Westwind's recycling bins. Westwind has specific containers marked for the following:

- **Co-Mingled Recycling:** Paper (magazines, cereal boxes, newspaper; egg cartons, mail, paper bags; nothing shredded or small); plastic (#1, #2 & #5); plastic tubs/buckets, pails, food cartons, beverage cartons (all must be larger than 2"x2"); tin cans, and aluminum cans.
Sorry, we can not recycle paper towels.
- **Corrugated Cardboard** (no wax covering)
- **Glass bottles**

We have dedicated recycling bins for each. Feel free to pack in/pack out other recyclables if your hometown has the capacity to recycle other products. Lincoln County is restricted

to the above items only. We ask that you use scratch paper for kindling.

Food Waste Management

Here at Westwind, it is a high priority that we mitigate food waste, and we do so in many forms. We ask you for your assistance in that endeavor. During meal times, we ask that you and your group start with small portions and finish your plate, then go back for seconds, and even thirds. Our kitchen is great at reusing unused food into new meals, but once the food leaves the kitchen area, it cannot be reused. Please help us by taking small amounts at a time and coming back to refill as much as you desire. We understand that there will always be some waste serving 145 people three meals a day, so we use pigs to assist with that.

Pigs & Compost

Located at the Farm area, our pigs help with our camper and guest food waste. To keep the pigs healthy and happy while they help us mitigate food waste, their diet is specific and is displayed in the dining hall for you. Please help us keep the pigs healthy by only putting the appropriate food in the pigs' buckets.

We additionally compost coffee and tea filters, napkins, and food that the pigs can not eat next to the coffee maker within our Sand Bar. Please do not add these items to our Pig Buckets, as coffee, tea bags, and napkins are not healthy for our Pigs.

Landfill trash

This is our last stop for waste management, and we are dedicated to limiting the amount of waste that goes to the Landfill. This is where we need your help! Landfills are for unrecyclable plastic (bags, packaging), wax-covered cardboard, and other synthetic materials (plastic, foam, paperboard, metal), and food can not go to pigs and compost. Please help us by being great stewards of the land and keeping landfill trash to a minimum.

Conservation

Please use only the power and water you need. Unplug chargers when not in use, turn off lights, and make sure heaters are not in use when windows are left open. Use only the water you need (no need to add to the wonderful sound of the ocean with the sound of a running faucet!). Please report all dripping faucets, toilets, or other water-related leaks.

Cleaning

As part of being great stewards of the land, all groups are expected to clean during and at the end of their stay, and help leave Westwind better than they found it, so it can be accessible for years to come. This includes but is not limited to cleaning all used restroom and shower facilities, sweeping and mopping floors, cleaning dining hall facilities, and taking out all trash & recycling. A complete list will be provided for your group. A “walk-through” inspection will be conducted at the end of your stay with a member of your group and a member of the Westwind site staff.

Wifi and Cell Phones

Westwind is located in a remote area, and cell phone service is extremely limited and not guaranteed. There are a few locations around camp where you can find a signal. We do not provide wifi for guest access. Please make sure your group is aware of this and remind members of your group to have the proper phone number to contact Westwind staff in case of an emergency at home.

Camp Store

You will love Camp Westwind so much that you will want the gear to show it! We can open our camp store during your stay, so you may purchase Westwind gear: T-shirts, sweatshirts, hats, beanies, postcards, sweatpants, stuffed critters, animals local to camp, cups, stickers, and more! Please arrange a time with Guest Services before your stay for a scheduled time to open the store. All proceeds from our camp store go to our campership fund, helping people come to camp. You can also check out our camp store online for more items:

<https://otgpromoshop.com/westwind/shop/home>.

Basics Rules

We ask all groups to be mindful of a few basic rules when staying at Westwind:

- All local, state, and federal laws must be obeyed.
- Legal consumption of alcoholic beverages is allowed, but only in moderation.
- All medication should be stored under lock and key except when in the controlled possession of the person responsible for administering the meds.
- No weapons or fireworks allowed on site.
- No pets allowed.
- Smoking is prohibited in all buildings and throughout the property except in the designated smoking area.
- Marijuana and illegal drugs are not allowed on camp property.
- Furniture must not be moved out of buildings

without permission from site staff.

- No candles or open flame except in fireplaces and designated campfire areas.
- Never hesitate to ask Westwind staff or designated site hosts for help with Westwind buildings and systems.

Smoking

Smoking is only permitted in one designated area on-site. The “bike shed” next to the maintenance shop. Please dispose of cigarette butts appropriately. No smoking of marijuana is allowed at camp; we are a marijuana-free facility.

Alcohol

Alcohol is allowed in moderation. People are responsible for bringing and monitoring their alcohol. Westwind prefers no glass. Please recycle your containers. All state and federal laws must be followed.

Supervision of children

If the group includes children under age 18 without a parent, we recommend the following ratios of adult leaders/supervisors (18 years of age or older) to children in residence:

Age of Children	Adult-to-child ratio
4-5 years	1:5
6-8 years	1:6
9-14 years	1:8
15-17 years	1:10

At a minimum, we require a 1:10 ratio for adults to children (under age 18). **We strongly recommend that the sponsoring organization complete background checks on all adults or teens who supervise children, and that the group follows a general policy of not being one-on-one with a child who is not your own (or otherwise related).** If you have families within your group, please stress to the parents the importance of supervising all children during the stay. There are many ways a child could be seriously hurt or lost if not supervised. For minors without a parent on site, signed permission to seek emergency treatment or a signed religious waiver is required.

Vehicles

Due to the uniqueness of Camp Westwind, use of the Westwind access road is extremely limited. Guest groups are allowed a maximum of two cars in camp (varies by rental package). Generally, these are reserved for the leaders of the group, someone who may need to arrive late / leave early, or bring in supplies.

Per Westwind's Emergency Evacuation Plan, every vehicle must be backed into the appropriate parking spot.

Transportation of passengers in non-passenger vehicles is prohibited. Once in camp, these vehicles must remain parked in the designated parking area by the Shop until departure. Westwind does not allow in-and-out road use except for emergencies.

Site Access - Walk in on our Rainforest Trail

Westwind's Rainforest Trail, which is a one-way, 3-mile gravel road, will transform you from your day-to-day city life to a relaxing and beautiful off-grid experience.

Starting at Cascade Head Interpretive Wayside, located here, you will find a pit toilet and gorgeous views of Cascade Head and the Salmon River Estuary. This is the waiting location before your arrival window. Please do not block the gate. We ask all guests to wait here until their scheduled arrival time. Once the arrival window has begun, Westwind Staff will open the Green Gate located at the Wayside; then you can begin heading down to the Fraser Field Parking area. Please do not enter the gate until the arrival window begins, even if the gate is open, as we may have vehicles heading in the opposite direction. This is a safety concern.

The parking area is located about .9 miles past the wayside's green gate. Cones and signs will help mark the way. All members of your group will be required to hike into/out of Westwind using the Rainforest Trail (approximately 2 miles from the parking area). Westwind will provide a luggage truck to assist with luggage at the Field Parking area. Please remind your group to carry any items that will be needed right away, like medications, water bottles, or jackets. All able-bodied adults and children are asked to walk in. If members of your group have special accessibility requirements, proper arrangements should be made ahead of time with the Guest Services Manager.

Check-in/Check-out

As a general rule, check-in time is 3:00 pm and check-out time is 11:00 am. Please coordinate with the Guest Services Manager if your group requires an alternative schedule. Arrival times are based on many different factors. Safety is the most important. Arrivals must end at least 1 hour before sunset to ensure proper daylight for

hiking in. Any arrivals that arrive after sunset will not be allowed entry until the following morning at 9:00 am. Late arrivals can add more difficulty than presumed. If late arrivals are unavoidable, it may need to be arranged ahead of time, and they will be responsible for hiking in with their luggage and within daylight hours.

Travel on the road outside your agreed-upon arrival and departure times is prohibited. Please help your group stick to the established check-in/out times. If you need to use the road outside of these times, please coordinate with Westwind Staff.

Quiet Hours

10:00 pm – 6:00 am. Please be courteous and abide by these hours. Please, out of respect for our neighbors, staff living on-site, and the public, no loud music or other noise that would carry out to the river.

Decorations

Staples, tacks, pins, or strong adhesive tape may NOT be used on any surfaces, including walls, glass, tables, windows, or doors. Masking tape may only be used sparingly. We are not able to provide ladders, tools, extension cords, etc. All decorations must be taken down and removed. Westwind strongly discourages the use of unsustainable disposable decorations. Mounting putty is a great alternative to push pins and plastic tape.

Catering

To help the sustainability of Westwind's amazing and hardworking kitchen staff, catering is provided by Camp Westwind year-round. In-house catering is optional for groups under 20 who are reserving the McIver Package.

Our kitchen includes all the dinnerware needed to serve meals. Please do not bring disposable dinnerware such as paper plates and plastic silverware.

Our Kitchen manager will create a menu for you based on your group's specific needs. Dietary Restrictions are accommodated at no additional charge; however, we need to know of any restrictions 2 weeks before your reservation so we can order the proper foods.

Please understand that due to the Oregon Health District and the safety of our guests and staff, guests are not allowed into our kitchen, fridge, or freezer area.

The galley and dishpit areas are the exception, and your group is responsible for washing and cleaning the dining hall as well as their serving dishes.

Pricing- *Subject to change without notice*

Basic 5-meal package, for a 2-night stay: *\$100 per person*

Basic 6-meal package, for a 2-night stay (added pack-out lunch): *\$110 per person*

Additional Breakfast: *\$16 per person*

Additional Lunch: *\$18 per person*

Additional Dinner: *\$25 per person*

Take and bake option for McIver Rentals: *\$12 per serving*

Additional snacks and grazing boards can be added.

Orientation and Emergency Procedures

Westwind staff will provide a mandatory safety orientation to your group immediately following your arrival or during the first night's dinner. Westwind's remote and isolated location means we are our own first line of defense in case of an emergency. The orientation includes site-specific information on tsunamis, fires, earthquakes, and wildlife safety. Westwind has established an emergency cache of supplies to sustain a full camp in the wake of a major disaster. Please report all emergencies to the site staff immediately.

Security Deposit

A Security Deposit is required for all reservations and will be refunded within six weeks following your stay at Westwind. The Security Deposit (or a portion) will be retained if guests do not abide by Westwind's policies and procedures in the Westwind Guest Handbook. Westwind may also seek additional funds for damages not covered by the deposit.

Cancellation & Refund Policy

We all understand that things change beyond our control. To confirm your reservation, your rental deposit is the \$500 security deposit, plus the first night of your main package. This is refundable if Westwind is notified...

- More than 6 months prior to a group's reserved arrival date and is able to re-book the dates, the rental and security deposit is refundable with a cancellation fee of \$250.
- Between 3-6 months prior to a group's reserved arrival date and is able to re-book the dates, 50% of the rental deposit is forfeited and any remaining balance refunded (including security deposit).
- Between 30-90 days prior to a group's reserved arrival date, 100% of the rental deposit is forfeited (other than the security deposit, which will be refunded).
- Less than 30 days prior to a group's reserved arrival date, 100% of the fee is forfeited.

- If Westwind cancels this agreement, all rental fees, including the security deposit, will be refunded.

Insurance

As a group of more than 20 people, you must have liability insurance with, at minimum, a \$1,000,000.00 liability and a \$2,000,000.00 aggregate coverage, listing Camp Westwind as an additional certificate holder. Westwind must have a copy of this on file before your group arrives. The address on the certificate should be **Camp Westwind, 7500 N. Fraser Rd, Otis, OR, 97368; Phone: 541-994-2383**

Nurse / First Aid Requirements/ Medications

Your group is required to have, minimally, a certified First Aid/CPR/AED person who is designated to be the point person(s) in case of minor accidents, illness, or distribution of medications for minors. A current license in the state of Oregon, as a nurse or doctor, is preferred. Westwind must receive a copy of the certification to keep on file. Groups with minors without parents present must keep all medications locked and secured according to the Oregon Health Department and American Camp Association (ACA) guidelines. Each group is responsible for bringing basic first aid supplies for their camp stay.

Any major accidents/incidents/illness that requires outside medical attention, authorities, or departure of campers must be reported to Westwind Staff immediately.

Campfires / Beachfires

Outdoor fires may be built in established fire circles only with the approval of Westwind staff. A shovel and bucket of water must be readily available at each outdoor fire. Oregon law allows for small recreational beach fires, provided they are located in the open dry sands area, downwind of and below the beach grass and driftwood line. No fires are allowed in dunes or beach log accumulations, and they must be located 75 feet from any vegetation. Beach fires must be no larger than 2' x 2'.

If fire bans are issued, your group will be notified by a member of Westwind Staff.

There is a blue cart that can be used to help you carry wood, buckets of water, and shovels down to the beach. Please bring back any unused wood and supplies.

Dogs / Pets

Renters and other guests may not bring pets to Westwind. This is for human and animal safety as well as ecological sustainability. Please note that dogs live on-site and will be leashed when a group is in camp. If you or one of your guests has a service animal, please make arrangements with Camp Westwind's Guest Services Manager prior to your arrival.

**Emotional support dogs are not considered Service Animals*

Drinking water

The water from all taps and faucets at camp is potable (drawn from Westwind's dunal well). Water quality is tested routinely. Please do not bring bottled water to camp; instead, bring your reusable bottle or purchase one from our camp store and enjoy some of the PNW's best water!



RECREATIONAL OPPORTUNITIES

Beach Combing & Tide Pooling

The rocks at the south end of the ocean beach provide spectacular tide pooling opportunities during low tide. Consult the tide chart for low tide times during your visit. Please be respectful to our friends at the beach. Please leave all living creatures in the tide pools. Tread lightly and avoid damaging barnacles and rock habitats. Please do not enter caves, climb on rocks, or stand near unstable cliffs.

Beach Safety Guidelines:

- **Never turn your back on the ocean.**
- **Watch out for sneaker waves.**
- **Stay alert for logs being washed in by large waves.**
- **Never climb on driftwood to avoid incoming tidal waters.**
- **Westwind strongly recommends no ocean or river swimming. The water is dangerously cold, subject to strong rip currents, and can be very unpredictable.**
- **Westwind strongly recommends a certified lifeguard on duty for aquatic activities.**
- **We encourage everyone to follow these safety guidelines though oceans and rivers in Oregon are public.**

Hiking

Westwind has a variety of hikes located on-site with varying levels of difficulty. When enjoying any of our hikes, it is best practice to let other people know where you are going and when you tend to return. Please remember we are in the wilderness, which means plenty of wildlife around. Please respect their home.

High Meadow Trail: A one-mile trail that begins at the top of the Highlands Unit and follows the cliff towards Lost Lake, Fern Gully, and eventually High Meadow and Potato Bug Point. This trail provides spectacular views of the ocean and travels through several biomes in our diverse coastal rainforest. Once you reach High Meadow, look north towards Cascade Head and Westwind Beach and south to Lincoln City. It is a great place to try and

spot whales and optimal for catching a sunset. The trail is very steep in places and can be slick at times. Watch for exposed roots and please follow the signs.

Difficulty: Moderate/Hard.

Rainforest Trail: A two-mile trail (and Westwind's graveled emergency access road) begins at the NE corner of Wilson Lodge and features spectacular views of the estuary and some of the biggest trees at Westwind. If you reach the end of the trail before turning back, you'll find our Fraser Farm and site staff housing. Keep an eye out for elk in the estuary and cars traveling through. Difficulty: Beginner.

Ranch Hill: This .75 to 1-mile-long trail begins either at our Tillicum barn or a short walk down the Rainforest Trail. From both locations, it gradually travels uphill through a shore pine forest to an impressive mosaic of Spruce, Hemlock, and Fir trees and has plenty of space for a nice picnic if it's not too windy. Just under a quarter mile away from Tillicum lies a short offshoot of our famous Octopus Tree - a huge Spruce tree with an exposed root system. Be mindful of exposed roots. Difficulty: Moderate.

River Estuary Trail/Spit Walk: Starting at Wilson Lodge, head north down the River Trail towards the estuary. Once at the estuary, turn left and travel west towards the ocean, following the Salmon River that marks our northern border. The trail is often muddy due to tides and is best hiked during a mid-low tide. Continue following the river towards the spit - the area where the river starts to widen as it joins the ocean. Keep an eye out for sea lions resting on the beach. Continue down the beach and loop back towards the main camp. It is not uncommon to see bald eagles, blue herons, seals and sea lions, killdeer, and the occasional river otter. In the early morning or evening, you may also spot deer, raccoon, and possibly elk or a lone coyote. Difficulty: Beginner

Old Baldy: This trail connects the Alpine and Highlands cabin areas with the High Meadow trail and can be found on the Highland-Alpine trail. Old Baldy trail follows a back ridgeline that looks into Westwind's backwoods and is covered in berries and impressive biodiversity. The trail gradually winds up and joins with the trail leading up to High Meadow or back down to the Highlands cabin area. Roughly .75 to 1 mile. Difficulty: Moderate

Lost Lake Trail: Follow the High Meadow Trail to the Lost Lake sign and turn left to reach our six-acre freshwater lake hidden in Westwind's backwoods. This is an out-and-back trail. Be mindful of wet soil underfoot and exposed roots. Keep an eye out for wildlife and enjoy the old-growth forest that surrounds the lake. Difficulty: Moderate.

Wysong Corridor: This trail connects the High Meadow and Rainforest trails and travels through a beautiful area surrounded by Douglas Fir. Length is .25 miles. Difficulty: Moderate.

The Point: To reach one of Westwind's closest and most accessible viewpoints as well as our tsunami evacuation location, follow the trail to the Highlands cabin area and, just before turning towards the cabins, stay straight instead and head due west to The Point. You'll see a wooden cache on the trail to your right that holds all of our emergency supplies and our emergency water at the top as well. This used to be the site of a Craft House over twenty years ago and now serves as a beautiful view of the beach and ocean, an excellent place to hang a hammock, and an optimal spot to watch the sunset. Difficulty: Moderate.

Rain Drop to Sea Trail: This is our newest trail, with phase 1 completed in 2024. The Rain Drop to Sea Trail will lead you through an entire coastal rainforest watershed. Track a raindrop from where it lands on high meadow above the ocean, to the spring where it first leaps back out of the ground, down through a tributary to a lake in the woods, then through a steep gorge to the salty waters of the estuary, out into a river, and finally back to the sea where it came from. Phase 1 is the only portion currently open. Difficulty: Moderate

Recreational Games

Volleyball on the beach: Just down our beach trail, before you get to the public beach, is our volleyball net. Bring your volleyball and play!

Sand toys galore: Located at our beach trail kiosk, we have sand toys available for your use, and plenty of sand for you to use them. We ask that you put them back when finished building your creations so others can enjoy them.

Gaga Ball at Tillicum Barn: If you have never played GaGa Ball, you're missing out. Gaga ball is a fast-paced, high-energy game that's played in an octagonal or hexagonal pit and combines elements of dodgeball, handball, and striking.



PROGRAM OPPORTUNITIES

Westwind has various programming opportunities that can be molded to fit your group's individual needs. All program opportunities must be arranged in advance with the Guest Services Manager and are based on staff availability.

Canoes and Kayaks Guided Tours

Guided tours with a certified and skilled lifeguard are available. Boats, paddles, and life jackets for all ages are included with the rental. This activity must be arranged ahead of time with the Guest Services Manager. A certified and skilled lifeguard employed by Westwind must be present while Westwind's kayaks and canoes are in use.

Groups may bring their own boats and gear as well. Use of personal equipment while at Westwind is at your own risk (and state laws must be followed concerning small craft safety and use of personal flotation devices). Westwind strongly recommends that a certified lifeguard be present with your group during personal waterfront activities and encourages everyone to follow these safety guidelines, but oceans and rivers in Oregon are public. Westwind also strongly recommends a certified instructor for watercraft activities.

Pricing:

\$20 single kayak/paddle board

\$25 double kayak

\$30 Canoe

Minimum 6 boat rentals with a max. 3-hour time limit.



Archery

Is a program that can be added to your reservation, depending on the availability of our certified and skilled instructors. We provide all equipment and safety instructions. Closed-toe shoes are required for this activity.

Pricing:

\$12 per person

12-person minimum

Challenge Course

(Low Ropes/Team Building)

Our low ropes challenge course is a great way to create team-building opportunities as well as some fun experiences. Closed-toe shoes are required for this activity.

Pricing:

\$15 per person

10-person minimum

Multi-Program Staffing

Have an interest in multiple programs? Our program staff can also offer arts & crafts, archery, waterfront, challenge course, evening campfires, outdoor skills, leading hikes, and nature discovery

Pricing:

Varies; please inquire.

GUEST PACKING LIST & TIPS

Personal Packing Checklist

- | | |
|--|--|
| ☐ Warm Sleeping bag and pillow | ☐ Camera (our views are magical) |
| ☐ Bath Towel | ☐ Flashlight/headlamp & batteries |
| ☐ Sunscreen | ☐ Water bottle |
| ☐ Insect repellent | ☐ Rain Gear |
| ☐ Comfortable clothes (layers) for the length of your stay | ☐ Playing cards/travel games/book |
| ☐ Pajamas | ☐ Medications |
| ☐ Toiletries (toothbrush, toothpaste, soap, deodorant, shampoo, etc.) | ☐ Sunglasses |
| ☐ Sturdy shoes or boots for hiking (make sure you have at least 1 pair of closed-toe shoes) | ☐ Hat |
| ☐ Warm Jacket/windbreaker | ☐ Chapstick |
| | ☐ Laundry bag |
| | ☐ Ear Plugs (just in case) |

Packing Tips

Pack bags so they are easy to load and carry up steep hills to cabins. Two smaller bags work better than one large heavy bag. Wheels don't work well on sand; duffel bags are better than suitcases. Food for the group should be brought in sturdy boxes (paper bags disintegrate) and stored in designated areas in the kitchen of McIver, the Dining Area or the upstairs lounge of Wilson Lodge; do not take food or leave snacks in cabins. Food is not allowed in sleeping cabins; it can bring in unwanted rodents and other critters. Please do not bring pets, fireworks, candles, illegal drugs, marijuana, flushable wipes, or weapons of any kind. Westwind is a marijuana-free environment.

Group Leader Packing Checklist

- | | |
|---|--|
| ☐ Printed copies of the camp schedule | ☐ First aid kit |
| ☐ Printed copies of the rosters with everyone's name, age, cabin assignments, phone numbers, and dietary restrictions. | ☐ Any program supplies (paper, pens, tie-dye, markers, crafts, etc) |
| ☐ Contacts for your outside vendors | ☐ additional snacks |
| ☐ Name tags | ☐ Internet hotspot if needed for internet |
| ☐ Sign-up sheets for steward chores | ☐ Additional pens and office supplies |
| ☐ Cabin Assignments | ☐ Nurse identifying hat/sash/pin, etc. |

Helpful Timeline and Hints For A Successful Camp

After you have submitted your dates and received a confirmation:

- ☐ Schedule your logistics meeting with Guest Services. The sooner this is done, the more time you have to get everything you need.
- ☐ Sign and return your rental and catering contract.
- ☐ Submit your deposit payments for the rental and catering.
- ☐ Start planning and creating your schedule of events.

At least one month prior:

- ☐ Send out the Camper information .pdf document to your group. This gives them time to plan accordingly.
- ☐ Verify a child supervision ratio of at least 1 adult for every 8 children.
- ☐ Create cabin assignments (a cabin assignment template has been sent to you). This tends to be a little complicated, but if you get a good start, as things change, it will be easier to update. **Helpful hint:** Ask your group if they have specific cabin requests, roommate requests, or special needs (like a CPAP machine or trouble walking. This can give you insight into your guests' needs and save headaches on arrival day. This can even be a part of the registration process.
- ☐ Confirm details with any outside vendors (guest speakers, replacement staff, etc.) and communicate arrival and departure times with the Guest Services Manager.
- ☐ Submit a copy of your group's insurance listing Westwind as an additional certificate holder.
- ☐ Submit your final rental payment either online or by mailing a check.

At least two weeks prior:

- ☐ Confirm the number of attendees and send a guest manifest with contact information to Guest Services. Guest Manifest must minimally include: First/Last Name, Age, Phone Number, Dietary Restrictions, and Reaction to the Dietary Restriction, ADA assistance needed (including for the walk-in/out).
- ☐ Send the Schedule of your event to Guest Services
- ☐ Send the name and a copy of the credentials of the designated person(s) with current First Aid and CPR certification to Guest Services.
- ☐ Submit the final payment for your catering.

At least one week prior:

- ☐ Confirm arrival, departure, meals, spaces being used, and any other needs with Guest Services.
- ☐ Confirm any special accommodations needed.
- ☐ Gather all your supplies
- ☐ Print out copies of:
 - ☐ Schedule
 - ☐ Chore/Cleaning sign-ups
 - ☐ Check-in Rosters
 - ☐ Emergency contact information for your guests
 - ☐ Any medical information on your campers

Hospitality Staff:

Riley Brown- Guest Services Assistant

Allison "Mowgli" Watts - Kitchen Manager

Laura "Denali" Chase- Program Director

Operations Staff:

Andrew Hillyard- Site Steward

Yadap Rijal- Site Steward

Duncan "Sparrow" Reid - Operations Director

Camp Contact Information:

Westwind Office #: 541-994-2383

Guest Service Manager Email: rental@westwind.org

Payment Mailing Address/Portland Office:

Westwind Stewardship Group
5933 NE Win Sivers Dr, #202
Portland, OR 97220

Camp GPS Address:

7500 N. Fraser Road
Otis, Oregon 97368

*Do not put "Camp Westwind" into your GPS; it will take you across the river to Knight Park.

Map Of Main Camp

