



Westwind Stewardship Group

Camp Rental Reservation Request Form

Tell us about your group:

Group/Company Name: _____

Contact Person: _____ Phone Number: _____

Contact Email: _____

Secondary Contact: _____ Phone Number: _____

Secondary Contact Email: _____

Mailing Address: _____

City: _____ State: _____ Zip Code : _____

Are you a Non-Profit Group/Organization (Circle one): YES NO

If Yes, what is your Non-Profit Tax ID Number: _____

Tell us about your reservation request:

First choice reservation dates (2 night minimum): _____

Secondary reservation dates: _____

How many people total: _____ (145 people max.)

Arrival / departure Preference: Barge Crossing Walk-in from Fraser Farm

Barge crossings are based on the tide levels and availability. No guarantee of availability until Westwind sends out confirmation. Default will be to walk-in from Fraser Farm.

General Check-in time is 3:00pm arrival day and check-out is 11am. Early check-in / Late check-out will be charged an additional \$100 per hour.

Request Early Check-in time of: _____ Request Late Check-out time of: _____

Tell us about your reservation request:

Packages available (select one):

- Westwind Package Includes: Use of Wilson Lodge, camper sleeping cabins, McIver Lodge & Dormitory, Wyeast and Cascade Head. No other overnight groups in camp during your rental Maximum 145 people.
- Wilson Lodge Package Includes: Use of Wilson Lodge, sleeping cabins and Cascade Head. Possible that another overnight group will be renting out another package during your rental. Maximum 125 people.
- McIver Lodge Package Includes: Lodge/dining area and Dormitory. Possible that another overnight group will be renting out another package during your rental. Maximum 16 people.
- Wyeast Cabin: Available as a standalone rental November – February or on a space-available basis March – October. Maximum 5 people. Restrictions apply.
- Ridge Cabin: Available as a standalone rental November – February or on a space-available basis March – October. Maximum 5 people. Restrictions apply.
- Trillium Cabin: Available as a standalone rental November – February or on a space-available basis March – October. Maximum 2 people. Restrictions Apply
- Wedding Package: Use of Wilson Lodge, camper sleeping cabins, McIver Lodge & Dormitory, Wyeast and Cascade Head. Includes 2 additional staff to help with site needs. No other overnight groups in camp during your rental Maximum 145 people.
- Filming : Restrictions apply

Additional add-on’s requested (additional fee)

- Roost Cabin: Can be added onto a Ridge rental during November - February or as an additional cabin March - October. Maximum 4 people. Restrictions apply.
- Neskowin Cabin: Maximum 2 people. Restrictions apply
- Cascade Head Bathhouse/Restrooms
- Wilson Bathrooms
- Platform tents (in peak season only). Restrictions apply.
- Additional arrival / departure (each reservation comes with one arrival & departure, additional arrival / departure either by barge or walk-in require and additional fee.
- Programs
 - Archery
 - Kayak / canoe
 - Challenge course

Please give a brief description of your event and any additional information you feel would be helpful for us to understand your reservation needs better.

Catering:

Catering is \$10 per person per meal. A minimum of 20 persons per meal is required. You have up until 2 weeks prior to the first day of your event to change the number of people/meals without fees. If you need to add additional people after the two week deadline, the fee is \$15 per person per meal. Groups are responsible for setting up the dining hall for meal time, cleaning up and meal dishes (must be 18 years + to do dishes).

We encourage every group to use our catering service, due to the nature of transporting food, the use of our equipment and the sustainability of our kitchen staff. If the need for your group to use the Wilson Lodge Kitchen, there is a \$500 kitchen use fee.

Menu's are discussed between the Guest Services Manager and Reservation holder. Sample menus or meal choices will be provided to the reservation holder and can be put together for your rental. A roster with everyone's name, age, dietary requirement, and reaction to the dietary restriction must be provided two weeks prior to the reservation.

Would you like catering added to your reservation? Yes No

Standard catering statement:

Would you prefer an: omnivore menu vegetarian menu

How would you like your meals served? Cafeteria / Buffet Style Family Style

If you have any notes or menu ideas please let us know here: _____
