



# WESTWIND

*Job Description*

Job Title: **Seasonal Kitchen Support Staff**  
Classification: **Hourly/Non-exempt**  
Reports to: **Guest Services Manager**

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Position Purpose:

Support the kitchen staff by washing and putting away dishes, cleaning the kitchen and occasionally assisting with kitchen prep.

Essential Job Functions:

1. Wash dishes in our commercial kitchen
  - Wash all dishes, serving and preparation equipment, and utensils according to regulated washing methods and temperatures
  - Put away clean dishes as needed
  - Assist with the organization and cleaning of our dish return system
2. Assist in routine sanitation of the kitchen and related equipment
  - Clean and maintain all storage and food preparation areas
  - Sweep and mop floors
  - Reduce waste, reuse items, and recycle according to camp procedures
3. Other duties as assigned
  - Assist with order receiving and stocking
  - Some kitchen prep work
  - Effectively communicate with guests and other staff
  - Help other team members when needed

Qualifications:

- Must have a current Oregon Food Handlers card
- Ability to lift and carry 50 pounds (unloading food, carrying trays of dishes, lifting supplies and equipment as needed)
- Ability to identify and respond to environmental hazards
- Physical ability to operate dish room equipment according to safe recommended methods
- Endurance to perform tasks while standing for long periods of time (60 minutes or more)
- Maintain kitchen environment to commercial food service standard of cleanliness
- Enthusiasm and experience working in a fast-paced setting
- General schedule flexibility

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_