

Congratulations! You chose an American Camp Association (ACA) Accredited Camp. Developed exclusively for the camp industry, this nationally recognized program focuses on health and safety issues and requires camps to regularly review every facet of operation. Camp Westwind voluntarily submits to this independent appraisal performed by camp experts. To learn more go to www.acacamps.org.

Important Information About Your Camper's Health History Forms

All health history information is captured in our online registration system. We **DO NOT REQUIRE ANY PAPER FORMS**. If you registered for camp in the past you merely need to verify the information is still up to date. While it is possible to skip the form and complete it at another time we still require completion prior to your camper's session. This form is very important and ensures your camper is set up for a successful camp experience. Our online system will remind you automatically if you have any incomplete forms. If your camper arrives to camp with an incomplete form there will be a \$25 late fee and will be unable to participate in activities until their health history information is complete.

\$ Camp Store

Camp Westwind's camp store sells souvenirs such as t-shirts, mugs, hats, sweatshirts, and other souvenirs. We do not sell food, but Westwind has items like fresh fruit and PBJ fixings available. Each camper has an "account." When you register you may include an amount you would like them to be able to spend. We also will have the option to pre-order shirts/sweatshirts. Campers will receive them the first day of camp. We strongly encourage you to add store account money **BEFORE** your camper's session using your online account.

Mail

Campers love to receive mail but before you drop that note or package in the mailbox please understand it often takes 2-3 days to reach camp. Include a return address. Please **DO NOT** send food - our critters can't keep their paws out of it...

The address is:
Camp Westwind
Session #
Camper's Name
PO Box 408
Otis, OR 97368



Camp Payments

Camp Westwind offers flexible payment options. You may make payments in whatever fashion suits your budget be that weekly, monthly, quarterly, etc. We do need to have camp paid for prior to attending. If you are in need of any financial assistance (even just partial fees) Campership applications are available [online](#).



Emergency Contact

In the case of an emergency please call the camp office at 541-994-4591.

Transfers and Cancellations

We understand that plans change and you may have to cancel or transfer your reservation. There are costs incurred every time we cancel and transfer reservations. That is why our policy indicates a \$15 transfer fee and a sliding scale for cancellations. Please review the complete policy at: <http://westwind.org/camps/general-information/>

Contacts:

Camp Director:

Janette "Pickle" Kunkel
503.319.6062
janette@westwind.org

Business Manager:

Sarah "Sassy" Keplinger
971.409.5337
sarah@westwind.org

Bus Camper Drop Off and Pick-Up Schedule

Session	Date	Check In at PCC Sylvania	Date	Pick Up at PCC Sylvania
1	June 28	11:30AM	July 3	2:30PM
2	July 5	11:30AM	July 10	2:30PM
3	July 19	11:30AM	July 24	2:30PM
First Timers	July 19	11:30AM	July 21	2:30PM
Mini Camp	July 21	9:00AM	July 24	2:30PM
4	July 26	11:30AM	July 31	2:30PM
5	August 6	11:30AM	August 11	2:30PM
6	August 13	11:30AM	August 18	2:30PM



Important Information for Bus Campers:

Please follow all traffic laws on PCC Campus, tickets are given by campus patrols. Please remember to drive SLOWLY as there will be a lot of excited kids near the bus.

Drop off Procedures:

- Campers must be registered for the bus, all health history information must be complete and all fees must be fully paid.
- Upon arrival you will proceed to the Check-In table where a staff member will meet you.
- At the check in table we will collect any medications (this includes over the counter medications and vitamins/supplements).
- Once your camper has been checked in your camper may board the bus. We ask that you are sure your camper is settled on the bus before you leave.

Pick up Procedures:

- The person who picks up your camper **MUST have photo ID** and be on the Authorized Pick-Up List. If you need to verify this list please contact the business office at 541.994.2383.
- Once the bus arrives there will be a roped area where your camper will wait until they have been paired with a parent/authorized pick up person. Please **DO NOT** cross this rope barrier or allow your camper to leave the area before they have been checked out. This is for the safety of all of our participants.
- Luggage is off-loaded while the rope area was set up. Please verify you have your camper's bag as many bags look alike.
- ***Please take a look at the lost and found pile that will be spread out in the parking lot.***

Directions to PCC-Sylvania: 12000 SW 49th Ave. Portland, OR 97219

Heading South on I-5:

Take exit 295 (Capitol Hwy). At end of exit turn right on Taylor's Ferry Rd. Turn right on Capitol Hwy and follow it (it will become SW 49th) to PCC Sylvania. As you enter the campus turn left and proceed to lot #5. Look for the colorful signs!

Heading North on I-5:

Take exit 294 (Barbur Blvd) and turn right on SW 60th. Follow 60th to Lesser and go right on Lesser. Campus entrance is 1/2 mile on the left. Follow entrance road around the perimeter of campus past the Visitor's Center to Lot #5. Look for the colorful signs!

Car Camper Drop-off and Pick-Up Schedule at Knight Park

Session	Date	Check-in at Knight Park	Date	Pick-up at Knight Park
1	June 28	2:00PM	July 3	11:30AM
2	July 5	2:00PM	July 10	11:30AM
3	July 19	2:00PM	July 24	11:30AM
First Timers	July 19	2:00PM	July 21	11:30AM
Mini Camp	July 21	11:30AM	July 24	11:30AM
4	July 26	2:00PM	July 31	11:30AM
5	August 6	2:00PM	August 11	11:30AM
6	August 13	2:00PM	August 18	11:30AM



Important Information for Car Campers:

Please drive SLOWLY and follow staff instructions, there will be many excited kids in the parking lot. Knight Park is a PUBLIC park. Please remain with your child at all times. No running or playing in the parking lot.

Drop off Procedures:

- Please park and bring camper luggage to the Westwind truck. DO NOT park in boat trailer spaces.
- Campers must be registered for the bus, all health history information must be complete and all fees must be fully paid.
- Upon arrival you will proceed to the Check-In table where a staff member will meet you.
- At the check in table we will collect any medications (this includes over the counter medications and vitamins/supplements).
- Parents are not permitted to cross the river, so don't forget the hugs and kisses at the dock!

Pick up Procedures:

- At pick-up you will be required to show picture ID to check out your camper. Look for a staff member with a clip board.
- If you are not going to be the person picking up your camper be sure to update your "Authorized Pick-Up" list on your camp account. Contact the business office at 541.994.2383 if you need assistance.

Directions to Knight Park:

From Portland

Take I-5 south to Tigard/99W exit. Continue on 99W through Sherwood and Newberg. Take Hwy 18 and follow signs to Hwy 101. Take 101 NORTH for 1/2 mile then turn left on Three Rocks Road. Follow the road for about 3 miles to Knight Park. Make sure to leave enough time for summer traffic delays. Approximately 2 1/2 to 3 hours from Portland.

Late Arrival and Early Departures

The unique location of Camp Westwind is part of what makes camp so magical—it also makes accommodating late arrivals and early departures difficult.

Your request for special accommodations for late arrival and early departure must be made to the Camp Director by email or phone and may require a fee with no guarantees.

Another option is to transfer sessions. The transfer fee is \$15. Our refund policy stands regardless of circumstances that may arise with little notice.



- Water bottle
- Warm sleeping bag
- Pillow
- Jeans, pants or sweatpants (2-3 pair)
- Shorts (2-3 pair)
- T-shirts, long sleeved shirts
- Sweatshirts, warm sweater
- Underwear
- Socks
- Pajamas
- Sturdy shoes or boots for hiking
- **Sturdy shoes for sand & water (flip flops are not recommended)**
- Flashlight/Headlamp and extra batteries
- Warm jacket
- Waterproof rain gear (jacket/poncho)
- Swim suit
- Bath towel
- Beach towel
- Soap
- Shampoo & conditioner
- Comb/brush
- **Sunscreen-VERY IMPORTANT**
- Hat/Sun hat or visor
- Insect repellent
- Toothpaste and toothbrush
- Medications (in original containers, marked, with instructions)
- A set of shorts, t-shirt, shoes that can get **really muddy** – “mud mucking clothes”
- Small backpack for hikes/overnights
- Something White to tie dye (T-shirt, socks etc)

- **Extras for Teen Programs**
- Large backpack with hip belt for a 2-day overnight trip
- Notebook/Journal
- Extra-warm sleeping bag

- **Optional for All Campers**
- Camera (we recommend a disposable digital camera)
- Twin sheet to cover mattress

Camper Packing List

Packing Tips

- Please label all belongings with the camper's name. This helps facilitate the lost & found process.
- Please DO NOT send your camper's bags in a black garbage bag. This does not support our environmental mission.
- Pack items in bags your camper can easily carry up a steep, sandy hill. Wheeled bags are NOT recommended
- Pack with your camper so they know what was sent to camp. You may copy this page to serve as a checklist.

Please DO NOT bring these items to camp:

- Electronic equipment of any kind (except cameras)
- Weapons
- Home tattooing equipment (“Stick & Poke”)
- Any illegal substance
- Pets
- Food/Candy

A Note about Personal Care Products

Westwind is on a septic system and we need your help to keep it running properly. Please DO NOT use antibacterial soaps (the septic system relies on healthy bacteria to run properly), body washes and other products high in fats and proteins. There are biodegradable, castile, and other environmentally-friendly products available at most grocery stores.

Lost and Found!

Missing something? Please call the business office at 541.994.2383 and we will see if we have it. If an item has been located we will be happy to make arrangements for its return.

Camp Westwind is not responsible for items with are lost, stolen or damaged. Do not send items that cannot be easily replaced or that you consider to be expensive.